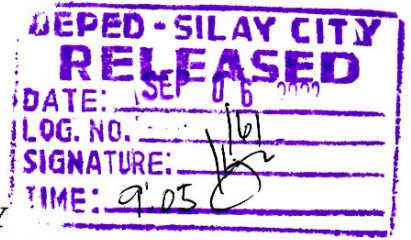




Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OFFICE OF SILAY CITY



September 5, 2023

DIVISION MEMORANDUM
No. 736, s. 2023

SUBMISSION OF SUPREME ELEMENTARY AND SECONDARY LEARNER GOVERNMENT (SELG/SSLG) GENERAL PLAN OF ACTION FOR SY 2023-2024

To: OIC- Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. The Department of Education recognizes that the Learner Government Program (LGP), through the Supreme Elementary Learner Government (SELG) and Supreme Secondary Learner Government (SSLG), is the foremost co-curricular learner-led organization authorized to implement programs, projects, and activities in schools.
2. With this, the field is hereby required to accomplish and submit the following:
 - a. SELG and SSLG GPOA for SY 2023-2024- to be submitted at the BOSY; **deadline on September 15, 2023.**
 - b. Activity Report- to be accomplished and uploaded every after activity.
 - c. Accomplishment Report- to be submitted at the EOSY.
3. Attached are the SELG/SSLG templates and guidelines for reference. Kindly submit on the link provided, **<https://bit.ly/SilaySELGSSLG2023>**.
4. For more information, questions, and concerns, contact the Division Youth Formation Coordinators, Nerissa P. Balinas/Lily Grace De La Serna at 0946-623-8327.
5. Immediate dissemination of this Memorandum is desired.

SALVADOR O. OCHAVO JR. EdD, CESO V
Schools Division Superintendent

Enclosure: As stated

Reference: None

To be indicated in the **Perpetual Index**
under the following subjects:

CLUBS

LEARNERS

SCHOOLS



Rizal Street, Brgy. III, Silay City, Philippines 6116

Website: www.depedsilaycity.com

Email Address: deped.silay@deped.gov.ph

Facebook Account: <https://www.facebook.com/DepEdSilayCity>

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SCHOOLS DIVISION OF SILAY CITY

Enclosure 1 to Division Memorandum No. _____, s. 2023

SELG/SSLG GENERAL PLAN OF ACTION
SY 2023-20224

NAME OF SCHOOL : _____

MONTH	FOCUSED CORE VALUES	PROGRAM/PROJECTS /ACTIVITIES	Objective	Strategies	Persons/ Organization Involved
September					
October					
November					
December					
January					
February					
March					
April					
May					
June					

Prepared by:
NAME
SELG/SSLG President

Noted:
NAME
SELG/SSLG Teacher-Adviser

Approved:
NAME
School Head



Rizal St., Brgy. III, Silay City, Negros Occidental
Website: www.depedsilaycity.weebly.com
Email Address: deped.silay@deped.gov.ph
Facebook Account: <https://www.facebook.com/DepEdSilayCity>
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ACTIVITY REPORT

(for meetings, seminars, trainings, workshops, conferences and other related activities)

Enclosure 2 to Division Memorandum No. _____, s. 2023

TITLE OF THE ACTIVITY	DATE/ TIME	PLACE/VENUE
DETAILS OF THE ACTIVITY		
Description of the activity: The <i>(Name of Activity)</i> aims to: <ul style="list-style-type: none">••		
Highlights (Insights / relevant learning / issues and concerns): <ul style="list-style-type: none">•••		
Photos:		

Submitted by:

Noted by:

Approved by:

NAME/Signature
SELG/SSLG President

NAME/Signature
SELG/SSLG Teacher-Adviser

NAME/Signature
School Head





Republic of the Philippines
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 REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OFFICE OF SILAY CITY

Enclosure 3 to Division Memorandum No. _____, s. 2023

Guidelines on YFD Reports

REPORT	DETAILS	DATE OF SUBMISSION
1. General Plan of Action (GPOA) Report	<ul style="list-style-type: none"> To plot target programs, projects, and activities to be implemented in the schools led by the SELG/SSLG Target PPA's are to be crafted by the SELG/SSLG Officers, supervised by their assigned Teacher-Adviser Target PPA's should be aligned with the DepEd Core Values GPOA should be presented and approved by the school head A hard copy GPOA should be filed for school reference and a soft copy file must be uploaded to the official Google Drive Naming convention for GPOA: <i>GPOA2023_Name of School ES/HS</i> 	<ul style="list-style-type: none"> Start of the school year (specific date to be announced every school year)
2. Activity Report (AR)	<ul style="list-style-type: none"> To be accomplished by the SELG/SSLG Officers every after-school implemented activity (PPA) with the supervision of assigned Teacher-Adviser Highlight, notable observations and MOVs during the activity should be reflected in the report For two or more activities, it shall be merged into one AR Accomplished AR hardcopy must be kept in the YFD file box while soft copy must be uploaded to the official Google Drive Naming convention for Activity Report: <i>AR.Month_Activity Name_Name of School</i> 	<ul style="list-style-type: none"> To be accomplish every after-implemented activity in the month Accomplished AR shall be uploaded every 1st Friday of the following month
3. EOSY Accomplishment Report	<ul style="list-style-type: none"> A summary of all the PPAs implemented for the current school year EOSY Accomplishment Report shall be in the form of a 2-3-minute video clip that features the activity highlights and involvement of the SELG/SSLG Officers Naming convention for EOSY Accomplishment Report: <i>EOSY2023_Name of School</i> 	EOSY Accomplishment Report shall be submitted on June 15, 2024

